

EMPLOYMENT APPLICATION

METAIRIE COUNTRY CLUB is an equal opportunity employer.

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital, or veteran status, or any other legally protected status.

ALL applications are valid for 30 days

PLEASE PRINT

Date: _____

LAST NAME:	FIRST NAME:	MIDDLE NAME:	
ADDRESS:	CITY:	STATE:	ZIP CODE:
HOME PHONE:	CELL PHONE:	OTHER:	
E-MAIL:			

Are you legally eligible to work in the United States? _____ Yes _____ No

What type of position are you applying for? _____ Full-time Part-time Seasonal Intern/Temporary

Days/hours can you work weekly?

Tues _____ Wed _____ Thurs _____ Fri _____ Sat _____ Sun _____ Any _____

How many hours can you work weekly? _____ Can you work nights? _____ Desired Salary: \$ _____ per _____

When would you be available to begin? ____/____/____

Were you ever employed with **METAIRIE COUNTRY CLUB** before? _____ Yes _____ No If so, when? _____

How did you learn about this position? _____

Have you, within the last seven years, been convicted of or pled guilty or nolo contendere (no contest) to a felony crime?

(Convictions that have been expunged, sealed or legally eradicated need not be listed). Yes* No

If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case.

**** No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.***

Education		
High School _____		
<i>Name</i>	<i>City and State</i>	
Undergraduate	Graduate	
University _____ City and State _____ Degree: _____ Concentration or Major: _____	University _____ City and State _____ Degree: _____ Concentration or Major: _____	University _____ City and State _____ Degree: _____ Concentration or Major: _____

List training, skills or other pertinent information _____

Applicant Name: _____

PLEASE PRINT

Employment History (Please list employers in chronological order beginning with your current or most recent employer)

Current Employer

Employer: _____ Begin Salary: \$ _____ End Salary: \$ _____
Address: _____ Bonus Eligible? Yes/ No if yes, last bonus \$ _____
Phone: _____ Discharged or Asked to Resign? Yes No
Title: _____ Reason For Leaving: _____
Job Duties _____
Hire Date: ____/____/____ End Date: ____/____/____

May we contact this employer for references? [] Y or [] N

Employer: _____ Begin Salary: \$ _____ End Salary: \$ _____
Address: _____ Bonus Eligible? Yes/ No if yes, last bonus \$ _____
Phone: _____ Discharged or Asked to Resign? Yes No
Title: _____ Reason For Leaving: _____
Job Duties _____
Hire Date: ____/____/____ End Date: ____/____/____

May we contact this employer for references? [] Y or [] N

Employer: _____ Begin Salary: \$ _____ End Salary: \$ _____
Address: _____ Bonus Eligible? Yes/ No if yes, last bonus \$ _____
Phone: _____ Discharged or Asked to Resign? Yes No
Title: _____ Reason For Leaving: _____
Job Duties _____
Hire Date: ____/____/____ End Date: ____/____/____

May we contact this employer for references? [] Y or [] N

References

List below **three** persons who have knowledge of your work performance within the last four years we may contact.

Please include professional references only.

Name - First, Last: _____ Telephone Number: _____
Address: _____ City, state, Zip: _____
Occupation: _____ Number of Years Acquainted: _____

Name - First, Last: _____ Telephone Number: _____
Address: _____ City, state, zip: _____
Occupation: _____ Number of Years Acquainted: _____

Name - First, Last: _____ Telephone Number: _____
Address: _____ City, state, zip: _____
Occupation: _____ Number of Years Acquainted: _____

Applicant Name: _____

Please Read and Initial Each Paragraph, then Sign Below

_____ I certify that I have not purposely withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed regardless of the time elapsed before discovery.

_____ I hereby authorize METAIRIE COUNTRY CLUB to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and further, I authorize the references I have listed to disclose to METAIRIE COUNTRY CLUB all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release METAIRIE COUNTRY CLUB, my former employers and other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between METAIRIE COUNTRY CLUB and me. In addition, I understand and agree that if I am employed, **my employment is at will and is for no definite or determinable period and may be terminated at any time, with or without prior notice, or with or without cause, at the option of either myself or METAIRIE COUNTRY CLUB, and that no promises or representations contract to the foregoing are binding on METAIRIE COUNTRY CLUB unless made in writing and signed by an Officer of METAIRIE COUNTRY CLUB.**

_____ I understand that in connection with my application for employment, METAIRIE COUNTRY CLUB may obtain a consumer report/and or investigate consumer reports about me that may contain information as to my character, general reputation, personal characteristics, and mode of living. Such reports may include or consist of my driving history obtained from the Department of Motor Vehicles. I further understand that any job offer extended by METAIRIE COUNTRY CLUB is contingent upon receipt of a favorable consumer or investigative consumer report about me.

This application when completed and signed becomes the Property of the Company.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.

Applicant's Signature: _____ **Date:** _____

Printed Name: _____